

REGULAR FIRST TUESDAY NOVEMBER 2022, MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN

BE IT REMEMBERED that Tuesday, November 1, 2022, being the first Tuesday of said month and the day fixed by Board order for holding the first monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:

Mayor Andrew T. Dulaney	Present
Alderman Lee B. Turner	Present
Alderman Valerie Hartsfield	Present
Alderman Rebecca P. Fyfe	Present
Alderman Adam Fullilove	Present
Alderman Daniel M. Pierce	Present
Town Clerk Kate Scott Pennock	Present
Town Attorney Richard W. Ryals, II	Present
Police Chief Kevin Hatton	Present
Operations Manager Thomas J. Robinson, III	Absent
Public Works Supervisor Reggie Griffin	Absent
Town Chaplain Danny Smith	Absent
*Via telephone.	

Others in attendance are listed on the attendance sheet.

APPENDIX A – ATTENDANCE SHEET

Mayor Dulaney called the meeting to order and led in the pledge of allegiance. In Mr. Smith's absence, Alderman Pierce led in prayer.

The Board will consider minutes from the October 4, 18 & 28, 2022, meetings. Alderman Pierce moved to approve the minutes as written and previously provided to the Board of Aldermen. Alderman Hartsfield seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Board then considered the claims for October 2022. It was noted that a summary of the claims was previously provided to the Board. Two additional claims are not included on the docket but need to be considered. There is a claim payable to Thomas Sanchez for \$1,750 and a claim for Have Saw Will Travel for \$2,400.00. Additionally, all claims were available for review by the Board. After a brief discussion of the claims and a review by Mayor Dulaney, Alderman Pierce

moved to approve the claims as presented. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

## APPENDIX B – OCTOBER CLAIMS

### REPORTS:

- Police Report: Police Chief Hatton reported for the Police Department. Following a review of his report, Chief Hatton was thanked for the information.
- Public Works: In Mr. Robinson and Mr. Griffin's absences, Mayor Dulaney gave a brief update of public works activities. No action was taken.
- Tunica Mainstreet: The Board was reminded of the following event: Holiday Shopping Social - November 10<sup>th</sup>, and Christmas Tree Lighting - December 1<sup>st</sup>.
- Community Events: The Board was reminded that the Veterans Day Program will be held November 11, 2022 at 11:00 a.m. Mr. Smith will work to get an advertisement placed in the Tunica Voice. The information is posted around town on the Town's community calendar as will be included on the Town's website. Prior to the event, a text alert will be sent out.

The Mayor and Board of Alderman discussed and considered approving the engineering contract with Neel-Schaffer, Inc. for an addition to the fire station or for the construction of a separate facility immediately north of the existing facility. Preliminarily, it appears that a separate facility will be the best solution. However, the engineer will need to evaluate all options and make a recommendation to the Board. The Board has previously approved the purchase of a new firetruck. It should be delivered sometime next year and will need to be housed indoors. With this, additional space is required. Alderman Turner moved that an engineering contract with Neel-Schaffer, Inc. for the fire station expansion project be authorized and approved. Andrew Dulaney, Mayor, shall be and is hereby authorized to execute and deliver the engineering contract for the work. A copy of the executed contract shall be provided to the Board and included in the minutes at a future meeting once the same is ready. Alderman Fyfe seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board of Alderman next discussed and considered the health insurance for the Town's employees. A copy of the renewal proposal was previously received and was provided to each Alderman. The coverage will remain the same. The premium has decreased so that the Town will save approximately \$24,000 annual based on last year's cost compared to this year's cost. After a discussion, Alderman Hartsfield moved that the renewal proposal for Blue Cross/Blue Shield Mississippi (health) and The Principal (for life, dental and vision) presented through Bill Morris, be accepted and that Andrew Dulaney and/or Kate Scott Pennock, Mayor and Clerk, be

authorized to execute such documents as are necessary, required or desirable in connection with accepting the same. Alderman Turner seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

#### APPENDIX C – HEALTH, ETC. INSURANCE RENEWAL

The Mayor and Board of Aldermen next consider adopting and approving various affirmative marketing policies and procedures in connection with approving for a HOME Rehab Grant. A copy of the proposed document was provided to the Board and others in attendance. Following a review of the policies and discussion thereof, Alderman Pierce moved that the Affirmative Marketing Policies and Procedures be adopted by the Town of Tunica in the form which is included with these minutes. Alderman Hartsfield seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

#### APPENDIX D – AFFIRMATIVE MARKETING POLICIES & PROCEDURES – HOME 2022 GRANT

The Mayor and Board of Aldermen discussed applying for a grant through the Mississippi Department of Wildlife, Parks and Fisheries. The grant would be for two new tennis courts, pickleball courts, and upgrading the existing courts. The grant requires a 50% match. After a discussion of the matter, Alderman Fyfe moved that the Board authorize and approve the necessary work relating to filing a grant from the Mississippi Department of Wildlife for the referenced improvements and facilities, and that Andrew Dulaney and Kate Scott Pennock be authorized to execute such documents as are necessary or required for the same. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board of Alderman of the Town of Tunica then discussed and considered the water adjustments for the last month(s) due to leaks that have now been repaired. The Board was advised that all of the leaks have been confirmed and that each has been repaired/addressed by the customer. Mr. Robinson has the required information for each available for review. Mr. Robinson has confirmed that the proposed adjustments are in conformity with the Town's policy for water adjustments. Alderman Turner moved the adjustments as presented by approved and that the necessary Town employees be authorized to take such action as is reasonably necessary to adjust the indicated customers water bills as the customers did not get the benefit of the water. Alderman Pierce seconded. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

## APPENDIX E – WATER ADJUSTMENTS

The Mayor and Board next discussed the holiday schedule for Thanksgiving and Christmas. Thursday, November 24, 2022, is Thanksgiving Day and is a holiday. Monday, December 26, 2022, is the day designated for Christmas Holiday. In addition, Governor Reeves has proclaimed Friday, November 25, 2022, and Friday, December 23, 2022, as additional holidays. After a discussion, Alderman Fyfe moved that the Governor's proclamation be received that the Town designate and approve Friday, November 25, 2022, and Friday, December 23, 2022, as additional holidays. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

## APPENDIX F – HOLIDAY PROCLAMATION

The Mayor and Board next discussed replenishing the petty cash drawer. \$120.07 has been spent on various items such as stamps/postage, etc. Ms. Pennock has the receipts which balance the account. Alderman Turner moved that \$120.07 be approved and authorized in order to replenish the petty cash drawer. Alderman Hartsfield seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board next discussed and considered the following official travel requests:

- Kevin Hatton – 2022 MACP Winter Conference – Natchez Convention Center, December 13-16, 2022 (Natchez, MS)
- Kevin Hatton – 2023 New Police Chiefs Orientation – Embassy Suites, Ridgeland, MS January 8-13, 2022

Following a discussion of the travel and a finding that the best interest of the Town will be served and benefited from the educational opportunities afforded to the those traveling, Alderman Pierce moved that the reference travel request be approved. And, to the extent requested, a travel advance shall be made as authorized by law. Alderman Fyfe seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board of Aldermen next considered holding an Executive Session, as authorized pursuant to Section 25-41-7, Mississippi Code of 1972, as amended. Alderman Pierce moved that a closed determination be held to discuss whether an executive session is needed to be held and is appropriate. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote with the results as follows: Alderman Turner, yea; Alderman Hartsfield, yea; Alderman Fyfe, yea; Alderman Fullilove, yea; and Alderman Pierce, yea. The matter having received the majority affirmative vote of the Board of Aldermen of the Town of Tunica, the Mayor declared the motion carried and the Mayor and Board held a closed determination on the issue of whether

an executive session is necessary. Mayor Dulaney stated that the purpose for holding the executive session would be to discuss the possible acquisition of real property (the “Executive Session Matter”).

Based on this, Alderman Pierce moved that the Mayor and Board of Aldermen hold an executive session to discuss, consider and act on the Executive Session Matter. Alderman Hartsfield seconded the motion. The matter was put to a vote with the result as follows: Alderman Turner, yea; Alderman Hartsfield, yea; Alderman Fyfe, yea; Alderman Fullilove, yea; and Alderman Pierce, yea. The matter having received the majority affirmative vote of the Board of Aldermen of Tunica, the Mayor declared the same carried and the Board entered executive session to consider the Executive Session Matters. Present during the executive session were the Mayor, Board attorney and all members of the Board of Aldermen.

During the executive session, the Executive Session Matter was discussed. Following the discussion, no action was taken.

Following the discussion, Alderman Turner moved to leave executive session. Alderman Pierce seconded the motion. The matter was put to a vote with the result follows: Alderman Turner, yea; Alderman Hartsfield, yea; Alderman Fyfe, yea; Alderman Fullilove, yea; and Alderman Pierce, yea. The matter having received the majority affirmative vote of the Board of Aldermen of Tunica, the Mayor declared the same carried and the Board ended the executive session and returned to open meeting. Mayor Dulaney announced that no action was taken during executive session.

With no other business, Alderman Fyfe moved to adjourn the meeting. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted, and the meeting adjourned this 1<sup>st</sup> day of November 2022.

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Andrew T. Dulaney, Mayor

ATTEST:

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Kate Scott Pennock, Town Clerk

APPENDIX A – ATTENDANCE SHEET

APPENDIX B – OCTOBER CLAIMS

APPENDIX C – HEALTH, ETC. INSURANCE RENEWALS

APPENDIX D – AFFIRMATIVE MARKETING POLICIES & PROCEDURES 2022 HOME GRANT

APPENDIX E – WATER ADJUSTMENTS

APPENDIX F – HOLIDAY PROCLAMATION