

Minute Book 32

July 19, 2022

BOARD MEETING

OF THE

MAYOR

AND

BOARD OF ALDERMEN

OF THE

TOWN OF TUNICA, MISSISSIPPI

OFFICERS:

Mayor Andrew T. Dulaney

Alderman Lee B. Turner

Alderman Valerie Hartsfield

Alderman Rebecca P. Fyfe

Alderman Adam Fullilove

Alderman Daniel M. Pierce

Town Attorney Richard W. Ryals, II

Town Clerk Kate Scott Pennock

Chief of Police Kevin Hatton

Town Chaplain Danny Smith

REGULAR THIRD TUESDAY JULY 2022, MEETING
OF THE MAYOR AND BOARD OF ALDERMEN

BE IT REMEMBERED that Tuesday, July 19, 2022, being the third Tuesday of said month and the day fixed by Board order for holding the second monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:

Mayor Andrew T. Dulaney	Present
Alderman Lee B. Turner	Present
Alderman Valerie Hartsfield	Present
Alderman Rebecca P. Fyfe	Absent
Alderman Adam Fullilove	Present
Alderman Daniel M. Pierce	Present
Town Clerk Kate Scott Pennock	Present
Town Attorney Richard W. Ryals, II	Present
Police Chief Kevin Hatton	Present
Public Works Manager Reggie Griffin	Present
Operations Manager Thomas J. Robinson, III	Present
Town Chaplain Danny Smith	Absent
*Via telephone.	

Others in attendance are listed on the attendance sheet.

APPENDIX A – ATTENDANCE SHEET

Mayor Dulaney called the meeting to order and led in the pledge of allegiance. Alderman Pierce led in prayer.

The Board considered the minutes from the July 5, 2022, meeting. Alderman Turner moved to approve the minutes as written and previously provided to the Board. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

REPORTS:

- Police Report: Chief Hatton reported on various activities for the Police Department over the last several weeks. There being no further discussion or any questions for Chief Hatton, Chief Hatton concluded his report.

- Public Works: Mr. Robinson and Mr. Griffin reported on public works and other operations. Mr. Robinson discussed the water and sewer system. Mr. Robinson discussed issues that the Town is having relating to the supply chain difficulties which are making it more difficult to get pumps and parts. Additionally, the Board was advised that Mr. Robison, Mr. Griffin and Mayor Dulaney met with Andy Richardson and have received guidance relating to the new four way stop. Mr. Griffin gave an overview of what the street crew has been working. Following the reports, Mr. Robinson and Mr. Griffin were thanked for the information.
- Tunica Main Street: Mayor Dulaney reported for Tunica Main Street in Mrs. Withers' absence. The Independence Day Parade held July 1st was a big hit and well attended and the Farmers Market had very positive feedback regarding changing the location to the Marketplace. Fall Shopping Spree is scheduled for September 22nd and Touch-A-Truck is scheduled for October 22nd.
- David Graves provided the Board with his report. Mr. Graves stated that if anyone knows of issues that he needs to address, just give him a call.

Citizen, Vivian Shelton, expressed her concerns and complaints of golf carts/low speed vehicles sharing the road with motor vehicles and unlicensed drivers operating them.

The Mayor and Board next discussed and considered readvertising the bid for the DRA Beatline Road drainage project. Based on a discrepancy with the prior notice, no bids were timely received on July 14, 2022. It was proposed that bids be due on August 18, 2022, which will give the Town an opportunity to timely re-notice the project. The notice to bidders will be published in the Clarksdale Press Register and Tunica Voice. It was proposed that the bids will be received, opened and tabulated by Tim Verner, PE for the project, with oversight from Granville Tate, North Delta Planning and Development District, Thomas J. Robinson, and Andrew Dulaney. A recommendation will be made to the Board at the Board's August 23, 2022, meeting. Alderman Fullilove made a motion to approve a notice to bidders for the DRA – Beatline Road project with bids to be received on August 18, 2022, as per the attached notice, all based on the above recommendation. The Board of Aldermen will consider the bids during its August 23, 2022, meeting. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX B – NOTICE TO BIDDERS – DRA/BEATLINE ROAD PROJECT

The Board of Aldermen next discussed and considered authorizing and approving a Memorandum of Understanding between the Town and Mississippi Department of Finance & Administration for a \$500,000.00 grant for paving and other related documents. Following the discussion, Alderman Turner moved that the Memorandum of Understanding (MOU) (and other documents) for the

paving grant in the amount of \$500,000.00 be authorized and approved, that a bank account with Planters Bank & Trust be opened and established for these specific grant funds, and that Andrew Dulaney and Kate Scott Pennock, Mayor and Clerk respectively, be authorized and directed to execute and deliver the MOU and other documents needed for the grant. The new bank account shall have Andrew Dulaney (Mayor), Daniel Pierce (Vice Mayor) and Kathryn C. Pennock (Town Clerk) as authorized signatories. Two signatures are required on all checks written. Alderman Hartsfield seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX C – MEMORANDUM OF UNDERSTANDING-TOWN & DFA

The Mayor and Board next discussed and considered authorizing initiation of engineering selection for the paving project. It was recommended that action on this issue be delayed until the Mississippi Department of Finance & Administration has signed and returned the MOU. No action was taken at this time.

The Board of Alderman next discussed and considered the possible grant opportunities for the fire department. The information for this has not been received. The matter will be carried over to a future meeting. No action was taken at this time.

The Mayor and Board of Alderman considered and discussed selecting an engineering firm for the MDOT-TAP Grant (STP-0125-00(013)/LPA 109167-701000) (the “Project”). The Board considered (3) three qualified firms: R&H Engineering & Surveying, LLC, Neel Schaffer, Inc, and Waggoner Engineering, Inc. The Board has considered the prior work experience of each, the ability and staff of each in order to have the work performed, and the familiar each has with the immediate area. Upon discussion and based on the recommendation of Mayor Dulaney, Mr. Robinson and Mr. Griffin, as well as taking into account the items considered by the Board, Alderman Pierce moved that Neel Schaffer, Inc. be approved and selected as the Town’s Professional Services Consultant for preliminary engineering to assist us with this Project. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX D – LETTER TO BE SENT TO MTC

The Board of Alderman next discussed and considered applying for a grant through the MCWI Grant Program being administered by the Mississippi Department of Environmental Quality (MCWI Grant). The Board discussed the criteria for the grant and potential uses for the funds. Based on the guidelines, it appears that the Town will be entitled to/eligible for a grant of up

approximately \$424,000 (two times the amount the Town's ARPA funds). There is need for the funding in order for the Town to upgrade and replace old waterline in Town. If the Town is successful, it would have approximately \$616,000 of funds available for the Project. Alderman Hartsfield moved that the Town authorize and approve filing of a grant application for a MWCI Grant and that Andrew Dulaney and Kate Scott Pennock, Mayor and Clerk, respectively, be authorized to execute and deliver a grant application and all related documents on behalf of the Town. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Alderman present, the Mayor declared the same carried and adopted.

The Mayor and Board of Alderman considered and discussed closing the alley between Hickory and Shady Lane for vehicle and pedestrian traffic. Mayor Dulaney has spoken with the homeowners affected by the alley closure. Mr. Buddy Allen said he will pay for all work and materials for this closure. Alderman Pierce moved to approve restricting vehicle and pedestrian traffic along the alley between Hickory and Shady Lane. Mr. Allen is authorized to make such modification to the grade of the alley as approved by Mr. Robinson provided that the same will not interfere with the existing or future repair/replacement of utilities in the alley. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Alderman present, the Mayor declared the same carried and adopted.

The Board of Alderman next discussed and considered designating a permitting officer as contemplated by Section 21-19-25 of the Mississippi Code. After a brief discussion, Alderman Hartsfield moved to approve designating Mary Evelyn Watson as permitting officer as contemplated by Section 21-19-25 effective July 1, 2022. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Alderman present, the Mayor declared the same carried and adopted.

The Mayor and Board next discussed and considered the following official travel requests:

- Mayor, Board, Clerk, and Attorney attend MML Mid-Winter Conference January 10-12, 2023, in Jackson, MS.
- Mary Evelyn Watson to attend MSBOC meeting regarding the HB 1163 changes to permitting 11:00 a.m. in New Albany, MS.
- Officer Keith Smith to attend Taser Instructor Course September 9, 2022, in Hot Springs, AR
- Investigator Cheslock to attend ROCIC 31st Annual Homicide Conference September 25-28, 2022, in Mobile, AL.
- Officer LaMelanie Redmond to attend the Advanced Narcotics Refresher course August 9, 2022, at MDCC LETA, Moorhead, MS 8:00 a.m.-5:00 p.m.

- Officer LaMelanie Redmond to attend MS Sex Offender Registration and Compliance Symposium September 27-30, 2022, in Biloxi, MS.

Following a discussion of the travel and a finding that the best interest of the Town will be served and benefited from the educational opportunities afforded to the those traveling, Alderman Pierce moved that the reference travel request be approved. And, to the extent requested, a travel advance shall be made as authorized by law. Alderman Turner seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

With there being no other business, Alderman Pierce moved to adjourn the meeting. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted, and the meeting adjourned this 19th day of July 2022.

Andrew T. Dulaney, Mayor

ATTEST:

Kate Scott Pennock, Town Clerk

APPENDIX A – ATTENDANCE SHEET

APPENDIX B – NOTICE TO BIDDERS – DRA/BEATLINE ROAD PROJECT

APPENDIX C – MEMORANDUM OF UNDERSTANDING – TOWN & DFA

APPENDIX D – LETTER TO BE SENT TO MTC