

**Minute Book 32**  
**February 15, 2022**  
**BOARD MEETING**  
**OF THE**  
**MAYOR**  
**AND**  
**BOARD OF ALDERMEN**  
**OF THE**  
**TOWN OF TUNICA, MISSISSIPPI**

**OFFICERS:**

**Mayor Andrew T. Dulaney**

**Alderman Lee B. Turner**

**Alderman Valerie Hartsfield**

**Alderman Rebecca P. Fyfe**

**Alderman Adam Fullilove**

**Alderman Daniel M. Pierce**

\*\*\*\*\*

**Town Attorney Richard W. Ryals, II**

**Town Clerk Kate Scott Pennock**

**Chief of Police Kevin Hatton**

**Town Chaplain Danny Smith**

REGULAR THIRD TUESDAY FEBRUARY 2022, MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN

BE IT REMEMBERED that Tuesday, February 15, 2022, being the third Tuesday of said month and the day fixed by Board order for holding the third monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:

Mayor Andrew T. Dulaney	Present
Alderman Lee B. Turner	Present*
Alderman Valerie Hartsfield	Present
Alderman Rebecca P. Fyfe	Present
Alderman Adam Fullilove	Present
Alderman Daniel M. Pierce	Present*
Town Clerk Kate Scott Pennock	Absent
Town Attorney Richard W. Ryals, II	Present
Police Chief Kevin Hatton	Present
Operations Manager Thomas J. Robinson, III	Present
Town Chaplain Danny Smith	Present
*Via telephone.	

Others in attendance are listed on the attendance sheet.

APPENDIX A – ATTENDANCE SHEET

Mayor Dulaney called the meeting to order and led in the pledge of allegiance. Chaplain Smith led in prayer.

The Board considered the minutes from the February 1 and February 2, 2022, meetings. Alderman Hartsfield moved to approve the minutes as written and previously provided to the Board. Alderman Fyfe seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

REPORTS:

- Police Report: Chief Hatton reported for the Police Department. Chief Hatton provided a report outlining the various activities for the Police Department over the last several weeks. There being no further discussion or any questions for Chief Hatton, Chief Hatton concluded his report.

- **Public Works:** Mr. Robinson reported on public works and other operations. Mr. Robinson recognized the hard work and long hours put in by the public works department. The ice storm caused many issues with down trees and the loss of power, but the public works crew was on the job, keeping the roads cleaned and the water & sewer going. The cleanup is ongoing but substantial progress has been made. The Board thanked the employees for their response to the ice storm. Mayor Dulaney advised that the garbage truck is down for a few days. Arrangements are being made to have Tunica Waste pick up for the Town for the next two days. Additionally, Mayor Dulaney updated the Board on several specific water leaks that have been addressed. There are several additional water leaks that will be addressed over the next couple of weeks. There being no questions concerning operations, the report was concluded.
- **Tunica Main Street:** Ms. Withers was not able to attend today's meeting. Mayor Dulaney briefly updated the Board on Main Street issues. A listing of the upcoming Tunica Main Street events was provided to the Board and all those present at the meeting. The Wild Game Cookoff will be held this weekend.
- **Code Enforcement:** David Graves was unable to attend the meeting due to an illness. Mr. Graves will report on code issues at the Board's March, 2022 meeting.
- **Community Events:** A list of the 2022 Community Events that the Town sponsors was provided to the Board members as well as all those present at the meeting. Mayor Dulaney advised that May 7, 2022 will be the vaccination drive for everyone's pets. Rabies shots will be available as well as limited dog grooming.

Mayor Dulaney advised that Jeremy Henson has filed to address the Board concerning crime in Town. Mayor Dulaney recognized Mr. Henson. Mr. Henson stated that he appreciates the hard work of the Town's police department. Mr. Henson expressed that he felt police work and the protection of the Town is a community issue. Mr. Henson encouraged the elected officials to spend more time communicating with the citizens. Additionally, Mr. Henson expressed concern over the police officers having all of their lights on at night as they patrol. Following Mr. Henson's comments, Mr. Henson was thanked for his time and for expressing his concerns.

The Board of Aldermen next heard a report from Dr. Jason Barrett with the Mississippi State Extension service concerning the Town's water and sewer rates. Dr. Barrett stated that this report was the beginning of the process. Dr. Barrett presented the information that he has pulled together so far and discussed the Town's current rate structure. Dr. Barrett emphasized the 4,000 gallons of water that is the Town's minimum bill is based on. Dr. Barrett stated that if there was one thing that he would change initially, it would be to lower this to 2,000 or 3,000 gallons for the minimum bill. Following Dr. Barrett's report, Dr. Barrett was thanked for his time and the information provided.

## APPENDIX B – MATERIALS FROM DR. BARRETT RELATING TO THE WATER/SEWER RATE STUDY

The Board of Aldermen next discussed the travel reimbursement rates. The mileage rate is updated periodically by the State of Mississippi. The new rate is \$0.585 per mile for mileage driven in a private vehicle. After a brief discussion, Commissioner Fullilove moved that the Board of Aldermen set the mileage imbursement rate at \$0.585 per mile as authorized by the State of Mississippi. Commissioner Fyfe seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Board of Aldermen next discussed redistricting. Mayor Dulaney advised that based on the 2020 census data, the Town is required to redistrict. Mayor Dulaney discussed the requirements relating to redistricting and how the five Wards will need to be adjusted to take into account the shifts in population since 2010. Bridge and Watson, Inc. is a firm a professionals who regular engage in advising and assisting governmental entities with the redistricting process. Mayor Dulaney advised that legal services might also be needed in connection with the redistricting process. After a discussion of the matter and consideration of the issues, and as the Town is required to redistrict which will necessitate the assistance of professional consulting and legal services, Alderman Hartsfield moved that the Board of Aldermen i) approve the engagement of Bridge and Watson, Inc. for them to work as professional consultants to the Town of Tunica on the redistricting process, ii) authorize and approve Mr. Ryals providing legal services associated with the redistricting process to be paid his hourly rate, and iii) authorize and approve Andrew Dulaney and Kate Scott Pennock, Mayor and Clerk respectively, to execute the engage agreement with Bridge and Watson, Inc. and other such agreements as are deemed necessary with regard to initiating the redistricting process. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

## APPENDIX C – LETTER AND ENGAGEMENT AGREEMENT WITH BRIDGE AND WATSON, INC.

The Board of Aldermen next heard a report relating to the Tunica Museum. Mr. Dulaney advised that he has talked with Dick Taylor and Jimmy Boyd about the museum and, specifically, the Tate Log Cabin. Mr. Boyd will meet with the Board of Directors and follow up with Mr. Dulaney. Following the report, no action was taken.

The Board of Aldermen next discussed the Town of Tunica's website. Mayor Dulaney advised that he recommends that the website be redesigned and updated. It needs to be more user friendly. The overall goal will be to have an updated, user-friendly website which the designated

Town employee will be able to update and change content in order to keep it updated. Mary Evelyn Watson has been working on this matter and looking at what options are available. Mayor Dulaney has been in contact with Webster Franklin, President & CEO of the Tunica County Tourism Commission. The Tourism Commission operates a great website and has significant experience with website development and maintenance. Mayor Dulaney has emailed information the Town has received from CivicPlus concerning a proposal to redesign and maintain the Town's website. Based on the discussion and in order to be able to provide the community with needed information about public services and community events, Alderman Fyfe moved that the Board of Aldermen authorize and approve a contract with CivicPlus for the design and maintenance of the new website for the Town of Tunica, and that Andrew Dulaney and Kate Scott Pennock, Mayor and Clerk respectively, be authorized to finalize negotiations and execute a contract with CivicPlus for the work understanding the cost estimate is approximately \$3,500 annually for four years. Alderman Pierce seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

#### APPENDIX D – CIVICPLUS MATERIAL/DRAFT AGREEMENT

The Board of Aldermen next discussed the ARPA funds that the Town of Tunica has and will receive. Mayor Dulaney advised the Board of Aldermen that the Town has received its first funds and will receive a second round of funds later this year. The total will be approximately \$212,000. There are restrictions on how the funds can be spent. Based on the most recent regulations as approved by the Department of Treasury, any municipality receiving less than \$10,000,000 can declare the funds as lost revenues and deposit them in the general fund. Mayor Dulaney recommended that the Town's ARPA be declared lost revenue and then maintained in a separate fund in order to be spent on a capital project once more information and a final determination has been made. Alderman Hartsfield moved that the Board of Aldermen adopt the resolution in the form as is attached hereto and that the Mayor and Clerk be authorized to execute and deliver the same. Alderman Fyfe seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

#### APPENDIX E – RESOLUTION RELATING TO ARPA FUNDS

With there being no other business, Alderman Fyfe moved to adjourn the meeting. Alderman Hartsfield seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted, and the meeting adjourned this 15<sup>th</sup> day of February 2022.

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Andrew T. Dulaney, Mayor

ATTEST:

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Kate Scott Pennock, Town Clerk

APPENDIX A – ATTENDANCE SHEET

APPENDIX B – MATERIALS FROM DR. BARRETT RELATING TO THE WATER/SEWER  
RATE STUDY

APPENDIX C – LETTER AND ENGAGEMENT AGREEMENT WITH BRIDGE AND  
WATSON, INC.

APPENDIX D – CIVICPLUS MATERIAL/DRAFT AGREEMENT

APPENDIX E – RESOLUTION RELATING TO ARPA FUNDS

**BOARD MEETING  
ATTENDANCE SCHEDULE  
3:00 P. M.  
FEBRUARY 15, 2022**

NAME	EMAIL/ORGANIZATION
1. <u>Vivian Shelton</u>	<u>CIT</u>
2. <u>Martha Chas</u>	<u>CIT</u>
3. <u>R.W. Almon</u>	<u>CIT</u>
4. <u>Dorothy Brewer</u>	<u>CIT</u>
5. <u>[Signature]</u>	<u>CIT</u>
6. <u>Jaron R. Barrell</u>	<u>MSU Extension</u>
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____

Mississippi Water Resources  
Research Institute

Town of Tunica

Water & Sewer  
Rates & Comparisons

Dr. Jason R. Barrett  
Associate Extension Professor

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Presentation Outline

- Customer Consumption
- Water Utility Facts
- Water Utility Comparisons
- Sewer Utility Facts
- Sewer Utility Comparisons
- Overall Utility Comparisons
- Ratios

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Town of Tunica  
Customers by Consumption Strata

Gallons	# of Customers	% of Customers	Cumulative
Less than 1,000 gal.	279	13.89%	
1,000 to 2,000 gal.	209	10.41%	24.30%
2,000 to 5,000 gal.	538	26.79%	51.10%
5,000 to 10,000 gal.	812	40.44%	91.53%
More than 10,000 gal.	170	8.47%	100.00%

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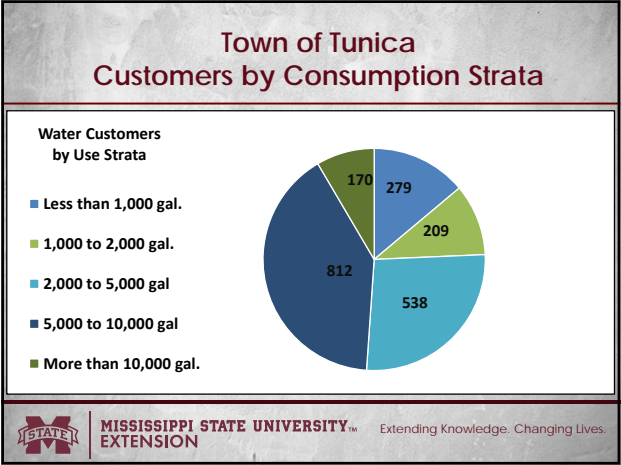
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**Town of Tunica**  
**Consumption (Gals) by Customer Strata**

Gallons	# of Gallons	% by Customers	Cumulative
Less than 1,000 gal.	81,180	0.70%	
1,000 to 2,000 gal.	315,850	2.72%	3.42%
2,000 to 5,000 gal	1,767,160	15.24%	18.66%
5,000 to 10,000 gal	2,309,838	19.92%	38.58%
More than 10,000 gal.	7,122,527	61.42%	100.00%

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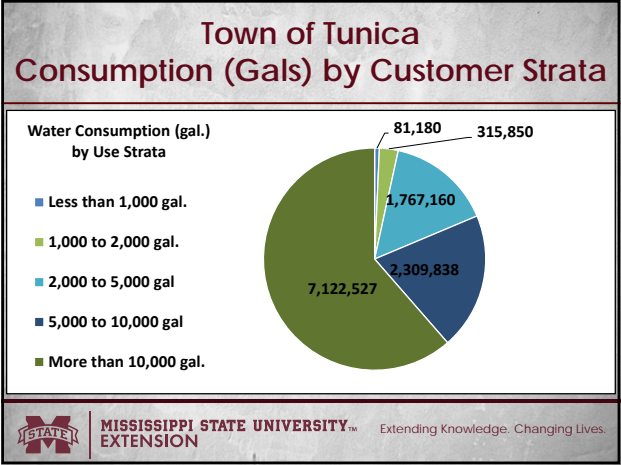
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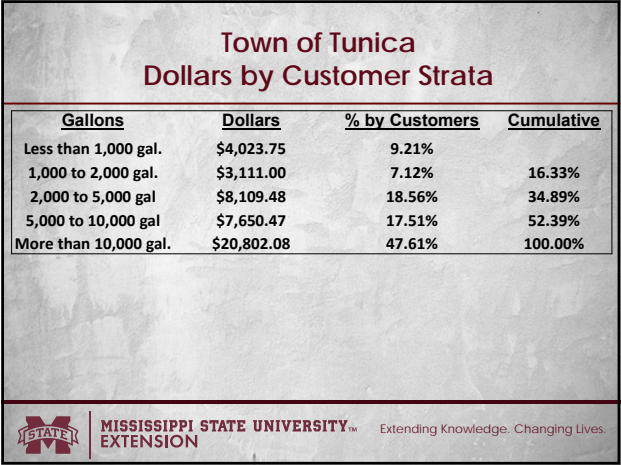
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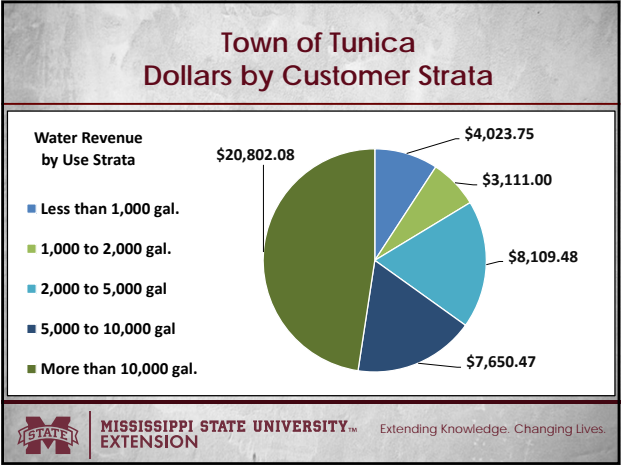
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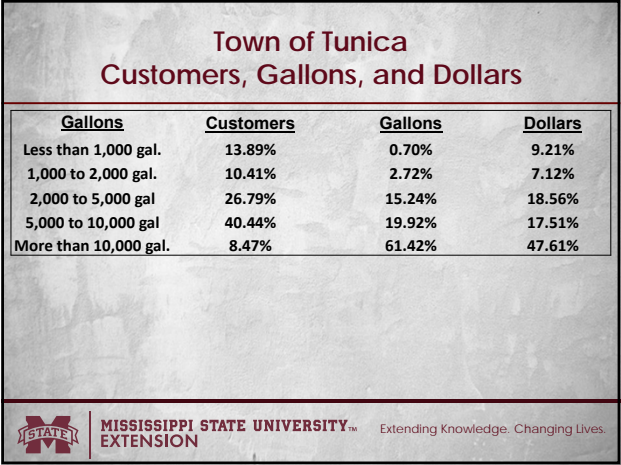
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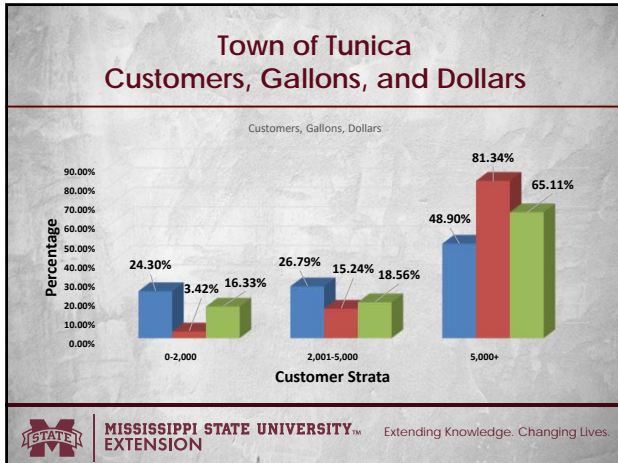
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### Town of Tunica Water and Sewer Utility

- Average Water bill = \$19.06
- Average Sewer bill = \$19.06

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### Town of Tunica Water Utility

- Water, base = \$12.00 base (4K gallons)
- Water, variable (usage) = \$2.50 per 1,000 gallons

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### Town of Tunica Water Utility Incremental Increases

- Water, base = Every \$1.00 increase in base (Inside Residential) produces approximately \$5,894 annually.
- Water, variable = Every \$0.25 increase (Inside Residential) produces approximately \$4,170 annually.



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### Town of Tunica Water Utility Incremental Increases

- Water, base = Every \$1.00 increase in base (Outside Residential) produces approximately \$8,221 annually.
- Water, variable = Every \$0.25 increase (Outside Residential) produces approximately \$5,699 annually.



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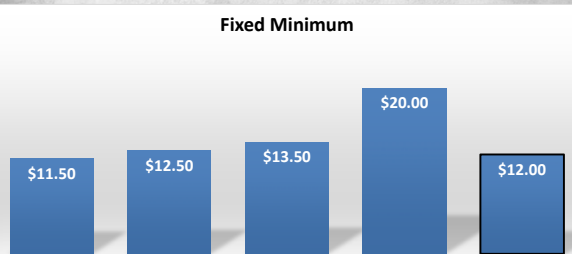
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### Water Utilities – Fixed Minimum

Fixed Minimum



Location	Fixed Minimum
Carthage (3K)	\$11.50
Hernando (2K)	\$12.50
Hollandale (3K)	\$13.50
Houston (2K)	\$20.00
Tunica (4K)	\$12.00



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### Water Utilities – Fixed Minimum Discussion

- Utility Average = \$14.38
- Town of Tunica = 16.52% Below Average



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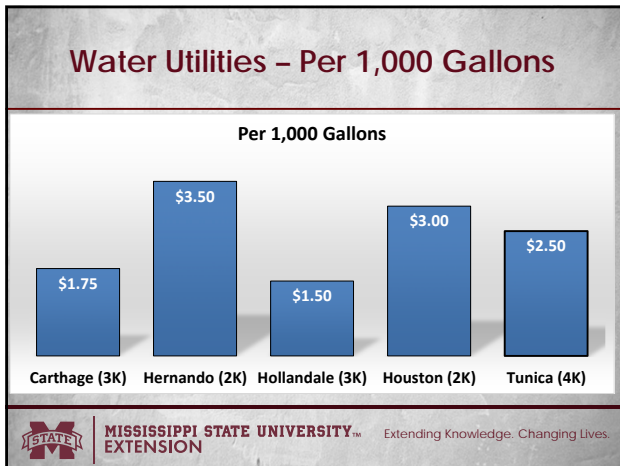
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### Water Utilities – Per 1,000 Gallons Discussion

- Utility Average = \$2.44
- Town of Tunica = 2.56% Above Average



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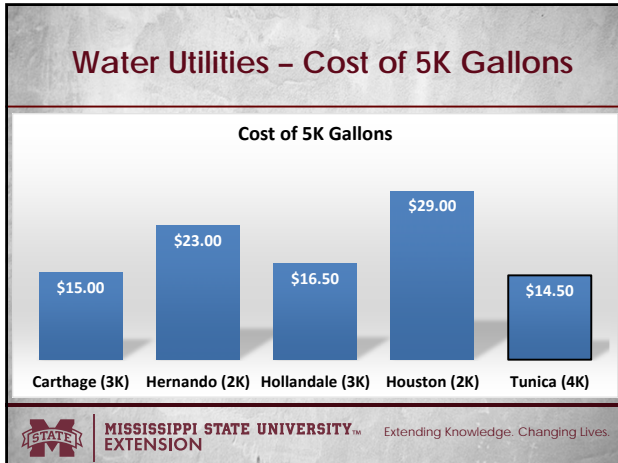
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### Water Utilities – Cost of 5K Gallons Discussion

- Utility Average = \$20.88
- Town of Tunica = 30.54% Below Average

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### Town of Tunica Sewer Utility

- Sewer, base = \$12.00 base (4K gallons)
- Sewer, variable (usage) = \$2.50 per 1,000 gallons

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### Town of Tunica Sewer Utility Incremental Increases

- Sewer, base = Every \$1.00 increase in base (Inside Residential) produces approximately \$5,880 annually.
- Sewer, variable = Every \$0.25 increase (Inside Residential) produces approximately \$4,043 annually.



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### Town of Tunica Sewer Utility Incremental Increases

- Sewer, base = Every \$1.00 increase in base (Outside Residential) produces approximately \$7,852 annually.
- Sewer, variable = Every \$0.25 increase (Outside Residential) produces approximately \$5,504 annually.



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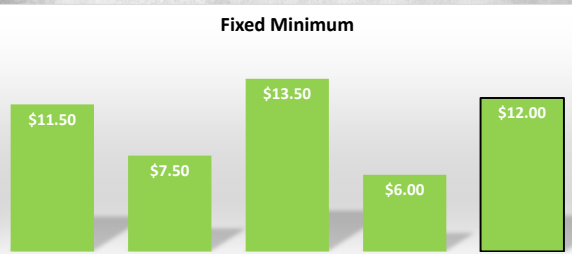
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### Sewer Utilities – Fixed Minimum

Fixed Minimum



Location	Fixed Minimum
Carthage (3K)	\$11.50
Hernando (2K)	\$7.50
Hollandale (3K)	\$13.50
Houston (2K)	\$6.00
Tunica (4K)	\$12.00



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Sewer Utilities – Fixed Minimum Discussion

- Utility Average = \$9.63
- Town of Tunica = 24.68% Above Average

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Sewer Utilities – Per 1,000 Gallons

Per 1,000 Gallons

Location	Population	Cost per 1,000 Gallons
Carthage	3K	\$1.75
Hernando	2K	\$3.53
Hollandale	3K	\$1.50
Houston	2K	\$3.00
Tunica	4K	\$2.50

STATE

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Sewer Utilities – Per 1,000 Gallons Discussion

- Utility Average = \$2.45
- Town of Tunica = 2.25% Above Average

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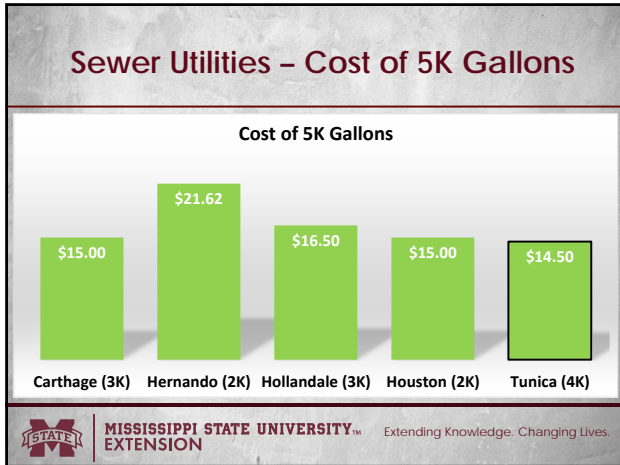
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### Sewer Utilities – Cost of 5K Gallons Discussion

- Utility Average = \$17.03
- Town of Tunica = 14.86% Below Average

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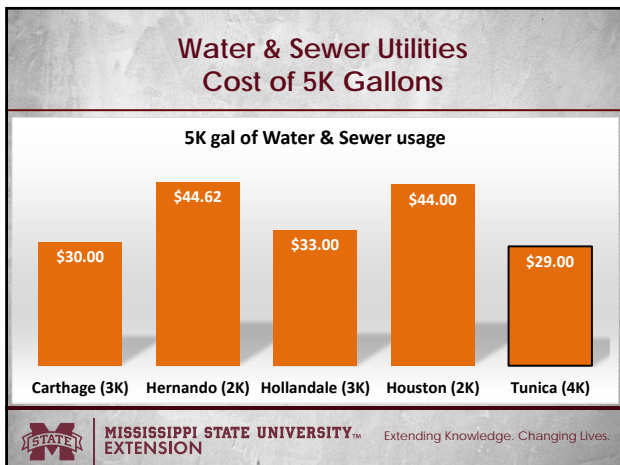
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### Water & Sewer Utilities Cost of 5K Gallons

- Utility Average = \$37.91
- Town of Tunica = 23.49% Below Average



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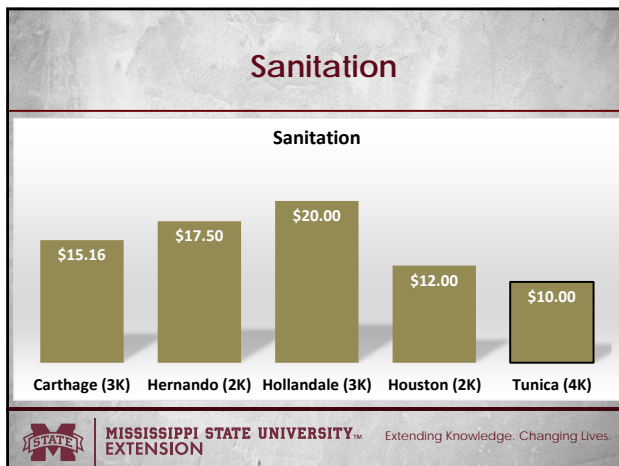
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### Sanitation Discussion

- Utility Average = \$16.17
- Town of Tunica = 38.14% Below Average



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## Potential Needs (Operating Ratio)

- Increasing revenue (at a minimum) from \$343,691 to at least \$431,623 (Based on FY 2021). Increase needed of \$87,932.
- Look at increasing the variable rate. (Best Option)
- Look at increasing the base rate. (Second Option)



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## Potential Needs (Operating Ratio)

Operating Ratio				
		2016	2017	2018
Revenue		\$1,087,466	\$1,121,180	\$1,157,713
Expenses (Including Depreciation)		\$1,298,619	\$1,327,936	\$1,539,409
Ratio		0.83	0.84	0.75
Expenses (Excluding Depreciation)		\$964,669	\$965,230	\$1,165,831
Ratio		1.12	1.16	0.99
Dollars Needed for 1.10 Ratio		\$341,014.90	\$339,549.60	\$535,636.90



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Questions?



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## Contact Information

Dr. Jason R. Barrett

*Associate Extension Professor*

*Mississippi Water Resources Research Institute*

*Mississippi State University Extension*

*133 Scales Building*

*Mississippi State, MS 39762*

662.325.1788 phone

[jason.barrett@msstate.edu](mailto:jason.barrett@msstate.edu)

[www.wrri.msstate.edu](http://www.wrri.msstate.edu)



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# BRIDGE & WATSON<sup>INC</sup>

URBAN PLANNERS • CONSULTANTS • ADVISORS

Chris Watson, AICP  
cwatson@planning-consultants.com

Municipal Annexation Analysis  
Comprehensive Planning  
Subdivision Regulations  
Expert Testimony  
Redistricting  
Mapping  
Zoning  
GIS

February 2, 2022

Hon. Andy Dulaney, Mayor  
Town of Tunica  
PO Box 395  
Tunica, MS 38676

*Re: 2021 Redistricting Cycle*

Dear Andy:

I appreciate the call regarding redistricting, and I'm happy to provide a contract for that purpose.

As you know, we have already examined the degree of imbalance among the wards and found the total variance to be 22.4% which exceeds the legal threshold. Because of Tunica's limited population size, correcting the imbalance should only require moving a few census blocks.

I anticipate this project to be fairly simplistic, and as such, I expect the cost for our services to range from \$4,000 to \$5,000.

Enclosed please find a copy of our standard letter of agreement. Please let me know of any changes that are necessary, and once approved by the Board of Aldermen, please return an executed copy to me.

Thank you again, and I look forward to working with the Town of Tunica.

Sincerely,  
Bridge & Watson, Inc.

Chris Watson, AICP

CEW/vs

Enclosure



## **LETTER OF AGREEMENT FOR PLANNING AND CONSULTING SERVICES**

THIS AGREEMENT is entered into by and between **BRIDGE & WATSON, INC.**, hereinafter called the CONSULTANT and the **TOWN OF TUNICA, MISSISSIPPI**, hereinafter called the TOWN.

1. The TOWN does hereby employ the CONSULTANT to perform professional and technical services for: Redistricting services following the 2020 Census.
2. The CONSULTANT hereby agrees to perform the above services in a diligent and competent manner in accordance with the standards applicable to this work.
3. The TOWN shall compensate the CONSULTANT for professional services rendered plus direct reimbursement for out-of-pocket expenses including travel, per diem expenses for personnel, purchased information and services, copies, graphic materials and other necessary expenses. The anticipated cost of services is \$4,000 to \$5,000.
4. The CONSULTANT will submit monthly or periodic invoices to the TOWN requesting payment. Such requests will be based upon the amount and value of work and services performed by the CONSULTANT and will be accompanied by an itemized statement of work performed. The TOWN shall pay the CONSULTANT the total amount of the invoice within forty-five (45) days after receipt of the invoice. Nonpayment or payment less than the amount of the invoice within the specified time shall be cause for suspension of work by the CONSULTANT. The invoices will be based on the following rate schedule:

Principal Planner:	\$150.00/hr.
Associate Planner I:	\$125.00/hr.
Associate Planner II:	\$100.00/hr.
Assistant Planner I:	\$ 85.00/hr.
Assistant Planner II:	\$ 60.00/hr.
Planning Technician:	\$ 40.00/hr.
Planning Assistant:	\$ 30.00/hr.
Mileage:	IRS business mileage rate (currently \$0.585/mile)

5. The TOWN may terminate or re-negotiate this letter of agreement at any time with written notification to the CONSULTANT.

IN WITNESS WHEREOF the TOWN and the CONSULTANT have executed this Agreement on this the 15<sup>th</sup> day of February, 2022.

CLIENT: TOWN OF TUNICA, MISSISSIPPI

BY:   
Andrew Dulaney, Mayor

WITNESS:   
Kate Scott Pennock, Town Clerk

CONSULTANT: BRIDGE & WATSON, INC.

BY:   
Chris Watson, AICP

WITNESS:   
Tim Youngblood

**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**

Q-22294-1

**Date:**

2/3/2022 1:20 PM

**Expires On:**

5/4/2022

**Product:**

CivicEngage

**Client:**

Tunica MS - CivicEngage

**Bill To:**

Tunica MS - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Richard Jones	x785.323.4713	rjones@civicplus.com		Net 30

## CivicEngage - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	Custom Annual Fee – CivicEngage Open	Annual Fee – CivicEngage Open   3 Admin Users	Renewable
1.00	Full Content Development - CivicEngage Open	Content Development for HTML Content (pages): 19 Agendas: 1 Minutes: 2 Additional Documents: 269 - CivicEngage Open	One-time

### Chart of Payments

	Annual Subscription Charges	CPA Yearly Charge	Total Annual Billing
Year One	USD 3,500.00	USD 0.00	USD 3,500.00
Year Two	USD 3,500.00	USD 0.00	USD 3,500.00
Year Three	USD 3,500.00	USD 0.00	USD 3,500.00
Year Four	USD 3,675.00	USD 0.00	USD 3,675.00

### Civic Payment Agreement Terms & Conditions

#### Client Agreement

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicEngage Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term equal to 1,096 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW may be renewed for an additional 1-year renewal term ("Renewal Term") upon mutual written agreement between the Parties. The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. Invoicing shall begin upon the date of signing of this SOW as detailed in the "CivicPlus Advantage Annual Investments Payments" Chart of Payments above. Subsequent Total Annual Billing shall be invoiced on the date of signature of their respective calendar year.
4. Renewal Term Annual Subscription Charges shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 4 of service. Client will pay all invoices within 30 days of the date of such invoice.
5. Client agrees that CivicPlus shall not migrate, convert, or port content or information that could reasonably be construed as time sensitive, such as calendar or blog content, during the Project Development.
6. If a Recurring Redesign line item is included with the Client's quote in this SOW, starting after 48 months of continuous service under this SOW, Client shall be entitled to receive a redesign at no additional cost. Client may initiate such redesign any time after 48 months of continuous service. Upon the initiation of an eligible redesign project, Client may begin accumulating eligibility towards a subsequent redesign after another 48 months of continuous service. Redesigns that include additional features not available on the original website may be subject to additional charges. Additional features include, but are not limited to, additional modules and integration of third-party software. Recurring Redesigns are eligible for the website, subsite, and department headers included in this SOW only. Any subsequently purchased website, subsite, and department header shall not be included in a redesign hereunder.
7. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this SOW assumes such perpetual permission.

Signature Page to Follow.




## Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

By:   
Name: ANDREW T. Dulaney  
Title: MAYOR  
Date: February 15, 2022

CivicPlus

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

### Contact Information

\*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization **Town of Tunica** URL <https://townoftunica.com>

Street Address **909 River Road**

Address 2 **P. O. Box 395**

City **Tunica** State **MS** Postal Code **38676**

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).  
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for  
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone **Mary Evelyn Watson (662) 671-5911**

Emergency Contact & Mobile Phone **Kate Scott Pennock (662) 902-1077**

Emergency Contact & Mobile Phone

Billing Contact **Mary Evelyn Watson** E-Mail [mewatson@townoftunica.org](mailto:mewatson@townoftunica.org)

Phone **(662) 363-2432** Ext. Fax **(662) 363-1090**

Billing Address **P. O. Box 395**

Address 2

City **Tunica** State **MS** Postal Code **38676**

Tax ID # **64-6001133** Sales Tax Exempt # **\*\*See attached.**

Billing Terms Account Rep

Info Required on Invoice (PO or Job #) **PO**

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [ ] or N [ ☒ ]

Please list all external sources: \_\_\_\_\_

Contract Contact **Kate Scott Pennock** Email [kspennock@townoftunica.org](mailto:kspennock@townoftunica.org)

Phone **(662) 363-2432** Ext. Fax **(662) 363-1090**

Project Contact **Mary Evelyn Watson** Email [mewatson@townoftunica.org](mailto:mewatson@townoftunica.org)

Phone **(662) 363-2432** Ext. Fax **(662) 363-1090**

**RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF TUNICA, MS  
(THE “CITY”) DESIGNATING FUNDS RECEIVED FROM THE U.S. DEPARTMENT  
OF TREASURY (“TREASURY”) UNDER THE AMERICAN RESCUE PLAN ACT’S  
STATE AND LOCAL FISCAL RECOVERY FUND AS LOST REVENUES UNDER  
TREASURY’S STANDARD ALLOWANCE PRESUMPTION; AND RELATED USES**

**WHEREAS**, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (“ARPA”), which created the State and Local Fiscal Recovery Fund (“SLFRF” together with ARPA, the “Funds”), to provide continued relief from the impact of the COVID-19 pandemic (“COVID-19”); and

**WHEREAS**, Sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act, as amended by Section 9901 of ARPA, Pub. L. No. 117-2 (March 11, 2021), provide that the Funds may be used for the provision of government services to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency; and

**WHEREAS**, Treasury has established FAQ’s and related guidance, as amended from time to time (“Guidance”) for its interim final rule (the “Interim Final Rule”), setting forth specific requirements for utilizing the Funds, including eligible uses thereof, received under ARPA; and

**WHEREAS**, on January 6, 2022, Treasury issued the Coronavirus State and Local Fiscal Recovery Funds, Final Rule (revising 31 CFR Part 35) (the “Final Rule”), which provides recipients with additional flexibility for their use of Funds received under ARPA, which will go into effect on April 1, 2022; and

**WHEREAS**, Treasury has also prepared the Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule (January 2022) (the “Overview”), to summarize the Final Rule provisions and provide a non-exhaustive list of projects that recipients can undertake with the Funds; and

**WHEREAS**, the Overview states (p.5) that the Interim Final Rule remains in effect until the effective date of the Final Rule, and that “Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used,” and further, the Overview explains that “recipients can choose to take advantage of the Final Rule’s flexibilities and simplifications now, even ahead of the effective date;” and

**WHEREAS**, Treasury issued a Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule on January 6, 2022, which states that “[p]rior to April 1, 2022, recipients may take actions and use funds in a manner consistent with the final rule, and Treasury will not take action to enforce the interim final rule if a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used;” and

**WHEREAS**, the Final Rule allows recipients to elect to take a “standard allowance” of up to ten million dollars (\$10,000,000.00) as the amount of the reduction in the recipient’s general revenue due to the COVID-19 public health emergency; and



**WHEREAS**, the Overview (p.11) specifies that recipients “can use the Funds on government services up to the revenue loss amount, whether that be the standard allowance amount[,] or the amount calculated using the [formula] approach;” and

**WHEREAS**, the City has accepted its SLFRF allocation of \$212,410.23 to be received in two (2) payments and, the City received its first payment in the approximate amount of \$106,205.12 of an estimated \$212,410.23 expected to be received and deposited it in a separate fund of the City; and

**WHEREAS**, in accordance with the Final Rule and the Overview, the Board of Aldermen of the City (“Governing Body”) desires to adopt and declare the standard allowance lost revenue presumption of \$212,410.23 as the amount of the reduction in its general revenue due to the COVID-19 public health emergency and utilizes such Funds for the provision of government services.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City as follows:

1. That the City declares the lost revenue standard allowance presumption of \$10,000,000 under the Final Rule and Overview as the amount of the reduction in its general revenue due to the COVID-19 public health emergency, and thence shall utilize \$212,410.23 of its Funds to provide government services in the best interest of its citizens.
2. That the City will make further findings consistent with ARPA, the Guidance, the Overview and the Final Rule for actual use of such Funds on “government services” as allowed under the lost revenue standard allowance.

Following the reading of the foregoing Resolution, Alderman Hartsfield made the motion and Alderman Fyfe seconded the motion, and the question being put to a roll call vote, the result was taken as follows:

<u>Name of Alderman:</u>	<u>Ward:</u>	<u>Vote:</u>
Alderman Turner	1	Aye
Alderman Hartsfield	2	Aye
Alderman Fyfe	3	Aye
Alderman Fullilove	4	Aye
Alderman Pierce	5	Aye

The matter having received the majority affirmative vote of the Board of Aldermen of the Town of Tunica, Andrew T. Dulaney, Mayor, declared the same carried, adopted and approved this the 15<sup>th</sup> day of February, 2022.

  
\_\_\_\_\_  
Andrew T. Dulaney, Mayor

Attest:

  
\_\_\_\_\_  
Kathryn C. Pennock, Clerk