



## **REQUEST FOR PUBLIC PARTICIPATION AT BOARD MEETING POLICY AND PROCEDURE**

Meetings are open to the public; therefore, members of the public are welcome to address the board on relevant topics.

Persons or organizations that have a specific request or issue requiring action from the Mayor and Board may do so through the three (3) minute public participation process. Individuals who desire to speak to the board will be required to complete a Request for Public Participation form at least one week prior to the board meeting. A spokesperson must be designated and a detailed description of the area of concern must be provided.

However, if the person or organization wishes to appear before the board for “informational purposes only” then the Board requests they schedule a meeting with their Alderman or the Mayor who may relay any relevant information back to the full board.

Written comments/documentation may also be submitted to:

Town Clerk  
Town of Tunica  
P. O. Box 395  
909 River Road  
Tunica, MS 38676

[kspennock@townoftunica.org](mailto:kspennock@townoftunica.org)

(662) 363-1090 fax



**Town of Tunica  
Request for Public Participation at Board Meeting**

Date Submitted \_\_\_\_\_ Date of Requested Participation\* \_\_\_\_\_

Person/Group Requesting to Appear \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name of person(s) attending with group (if any) \_\_\_\_\_

Spokesperson \_\_\_\_\_

Reason(s) for request (please be as detailed as possible) \_\_\_\_\_

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\*Board meetings are held the first and third Tuesday of every month at 4:00 pm in the Board room at Town Hall.

Please return this completed form to:

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909 River Road  
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